

CITY OF PINEVILLE, LOUISIANA
PUBLIC HEARING & COUNCIL MEETING
MAYOR AND COUNCIL
AUGUST 9, 2022 – 6:00 P.M.
MINUTES

Mayor Rich Dupree and the Council of the City of Pineville, Louisiana, met in regular session on Tuesday, August 9, 2022 at 6:00 p.m. in the Council Chambers of the City Hall, 910 Main Street, Pineville, Louisiana

1. The Mayor called the meeting to order
2. Councilman Martin gave the invocation
3. Councilman Bouchie led the Pledge of Allegiance
4. Roll Call

Present:	District 1	Councilwoman Mary Galloway
	District 2	Councilman Kevin Dorn
	District 3	Councilwoman Christy Frederic
	District 4	Councilman Tom Bouchie
	District 5	Councilman Nathan Martin
Absent:	NONE	
5. A motion was made by Councilwoman Galloway and seconded by Councilman Martin to accept the minutes of the July 12, 2022 meeting as published. The floor was opened for public comment. On vote, the motion carried.
6. A motion was made by Councilman Dorn and seconded by Councilwoman Frederic to accept the financial report as read by Finance Director, Paige Weatherford. The floor was opened for public comment. On vote, the motion carried.
7. The Mayor made a special presentation to recognize Pineville resident Jennifer Pastor. Jennifer is a teacher at Tioga Elementary and earned the distinction of being one of 35 teachers in the Nation to be named to the Curriculum Associates Extraordinary Educators Class of 2022.
8. Zoning Commission Report: Zoning Commissioner, Mr. Tom David, stated that it was the Zoning Commission's recommendation to approve a petition for annexation of 0.76 acres of property located at 3231 Hwy 28 East, belonging to Pitchers and Pints Brew House, LLC, to be zoned as C-1. The motion was made by Councilman Bouchie and seconded by Councilwoman Galloway to approve the recommendation as requested. The floor was opened for public comment.
On vote, the motion carried. Roll call was as follows:

Yea:	Councilpersons Galloway, Dorn, Frederic, Bouchie, Martin
Nay:	None
Abstain:	None
Absent:	None
9. A motion was made by Councilwoman Frederic and seconded by Councilwoman Galloway to approve a resolution:
WHEREAS, the City Council of the City of Pineville has three commissioner appointments to the Pineville Downtown Development District Board; and
WHEREAS, current commissioner, Fran Phoenix, has moved outside of the City limits of Pineville and is no longer eligible to serve as a commissioner, therefore creating a vacancy; and
WHEREAS, the City Council needs to appoint a new commissioner to fill the vacancy.
NOW, BE IT RESOLVED, that the City Council does hereby appoint Kristetta Miller as a commissioner on the Pineville Downtown Development District Board; and
BE IT FURTHER RESOVLED, Kristetta Miller will finish the existing term of Fran Phoenix.
The floor was opened for public comment.
 - As the owner of Louisiana Fireplace located at 634 Main Street, Mayor Dupree expressed excitement to have a member of the PDDD Board who is actually a business owner on Main Street in Downtown Pineville.

On vote, the motion carried. Roll call was as follows:

Yea: Councilpersons Galloway, Dorn, Frederic, Bouchie, Martin
Nay: None
Abstain: None
Absent: None

10. A motion was made by Councilman Bouchie and seconded by Councilman Dorn to approve a resolution:

WHEREAS, the Pineville City Council is the governing body of the City of Pineville; and

WHEREAS, the City of Pineville received the following Bids on Tuesday, July 26, 2022 for the Pinecrest Drive and Lofton Drive Asphalt Roadway Improvements Work Order No. 9:

CONTRACTOR		BASE BID
1.	Williams Equipment Services, LLC	\$456,542.79
2.	Diamond B Construction Co., LLC	\$466,434.00
3.	Gilchrist Construction Co., LLC	\$586,170.00

WHEREAS, the Bids have been checked and tabulated by Pan American Engineers, LLC, with a recommendation of award being made to the low Bidder.

NOW, BE IT RESOLVED, that the contract for said construction is hereby awarded to the low Bidder, Williams Equipment Services, LLC, for the Base Bid of \$456,542.79; and

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to execute contracts and change orders between the City of Pineville and the successful Bidder. The floor was opened for public comment.

- Councilman Martin asked where Williams Equipment Services is based out of. Mr. Tom David responded that the company is from the New Llano-Leesville area.
- Councilman Martin and Mayor Dupree both expressed appreciation to Rapides Parish Police Jury member Davron "Bubba" Moreau for his assistance in securing funds through the Police Jury to help this project.
- Councilwomen Frederic asked when the project is expected to start. Mr. David responded that the project should begin within a month.

On vote, the motion carried. Roll call was as follows:

Yea: Councilpersons Galloway, Dorn, Frederic, Bouchie, Martin
Nay: None
Abstain: None
Absent: None

11. A motion was made by Councilwoman Galloway and seconded by Councilman Dorn to approve a resolution:

WHEREAS, the Pineville City Council is the governing body of the City of Pineville; and

WHEREAS, the City of Pineville received the following Bids on Wednesday, July 20, 2022 for the HVAC Improvements Pineville Senior Citizens Center LCDBG-CV Program:

CONTRACTOR		BASE BID
1.	Southern Craftsman Construction	\$642,400.00

WHEREAS, the Bids have been checked and tabulated by Pan American Engineers, LLC, with a recommendation of award being made to the low Bidder.

NOW, BE IT RESOLVED, that the contract for said construction project is hereby awarded to the low Bidder, Southern Craftsman Construction, for the Base Bid of \$642,400.00, contingent upon the following:

1. Concurrence of Award from CDBG Program.
2. Receipt of approved "Verification of Wage Decision(s) and Contractor Eligibility – Form B-5" from the State of Louisiana, Division of Administration, Office of Community Development.

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to execute contracts and change orders between the City of Pineville and the successful Bidder.

The floor was opened for public comment.

- Mr. David: The initial grant money received by the City of Pineville for this project was around \$300,000. Due to inflation and an expanded scope of this project, at the administration's request, the City was also awarded two supplemental grants in the amount \$100,000 and \$200,000.
- Councilman Nathan Martin asked why there was only one bidder. Mr. David replied that there are only two mechanical contractors that do the type of complex COVID HVAC replacement work this project requires in our region and because of government requirements, he had to solicit bidders. A second bidder pulled out on the day of bid opening.

On vote, the motion carried. Roll call was as follows:

Yea:	Councilpersons Galloway, Dorn, Frederic, Bouchie, Martin
Nay:	None
Abstain:	None
Absent:	None

12. A motion was made by Councilman Bouchie and seconded by Councilwoman Galloway to introduce/accept for publication/refer to zoning a petition for annexation of 1.45 acres of property located at 3307 Military Hwy, belonging to Durand Family Investments.

The floor was opened for public comment.

- Councilman Bouchie expressed concern about this property being zoned as C-1 per the petition, to ensure the petitioner follows R-2 zoning guidelines. Mr. David replied that at the Zoning Commission meeting he will recommend to the owner that the property be zoned as R-2 and doesn't foresee this as being an issue since there is no impact.
- Councilman Martin expressed gratitude toward the Durand Family for this investment as this development will greatly improve this area of the City.

On vote, the motion carried. Roll call was as follows:

Yea:	Councilpersons Galloway, Dorn, Frederic, Bouchie, Martin
Nay:	None
Abstain:	None
Absent:	None

13. A motion was made by Councilman Martin and seconded by Councilwoman Frederic to introduce/accept for publication/refer to zoning a petition for rezoning 1.422 acres of property located at 0 Ocho Rios Drive, belonging to Diamond H Inc, from Zone C-1 to Zone C-2 for the purpose of selling automobiles.

The floor was opened for public comment.

On vote, the motion carried. Roll call was as follows:

Yea:	Councilpersons Galloway, Dorn, Frederic, Bouchie, Martin
Nay:	None
Abstain:	None
Absent:	None

14. A motion was made by Councilman Dorn and seconded by Councilwoman Galloway to approve a resolution:

WHEREAS, the Pineville City Council is the governing body of the City of Pineville; and

WHEREAS, the Fire Department, Executive Administration, City Hall Administration, Community Centers and Youth Center have requested approval from the Pineville City Council to declare the following items as surplus property to dispose of; and

WHEREAS, the Pineville City Council has the authority to declare items as surplus that are no longer deemed necessary or adequate to properly perform the duties of the city government as prescribed by law.

NOW, BE IT RESOLVED, that the City Council authorizes the Mayor to surplus the following items that are no longer useable by the City of Pineville, so that they can be sold, auctioned, donated or disposed of as necessary.

Dept	Item	Make	Model	Serial No.
Fire Dept	Printer	HP Officejet	4650	TH75A4B174
Exec Admin	Proclamation Printer	Epson	LQ2090	FSZY001618
Admin Dept	Auto-Feed Signature Stamper	Schleicher	S30	S30000027
Admin Dept	2ea Filing Cabinets	Anderson Hickey	5-Drawer, Legal	
Community Centers	Truck 201	Ford	F150	VIN 1FTRF17W12KC01595
Youth Center	Van 202	Ford	E350XL	VIN 1FBNE3127DB40950

The floor was opened for public comment.

- Councilman Bouchie expressed concern about ensuring the signature stamper is destroyed. City Clerk, Chris Workman, replied that the signature block in the stamper is removeable and we intend to destroy it before disposing of the item.

On vote, the motion carried. Roll call was as follows:

Yea: Councilpersons Galloway, Dorn, Frederic, Bouchie, Martin
Nay: None
Abstain: None
Absent: None

15. A motion was made by Councilwoman Galloway and seconded by Councilman Martin to approve a resolution:

WHEREAS, the CITY OF PINEVILLE has been afforded the opportunity to participate in the State of Louisiana Community Development Block Grant (CDBG) Program administered by the Division of Administration; and,

WHEREAS, it is necessary under the program regulations to authorize certain actions and individuals to perform certain designated functions required by the STATE;

NOW, THEREFORE BE IT RESOLVED, that the CITY OF PINEVILLE as legal recipient of the CDBG funds, does hereby authorize the following actions.

SECTION I.

EQUAL OPPORTUNITY

WHEREAS, equal opportunity regulations of the CDBG Program require the appointment by the recipient of an Equal Opportunity Officer (EEO Officer), to have responsibility for maintaining all pertinent EEO files, submitting on a timely basis all required reports, answer all related correspondence and monitor all EEO area;

NOW, THEREFORE BE IT RESOLVED, that Rich Dupree is appointed as EEO Officer for the life of the CDBG Program and as such is charged to faithfully execute all duties and responsibilities herein described.

SECTION II.

FAIR HOUSING POLICY

WHEREAS, the STATE requires Grantees to take actions to affirmatively further fair housing in compliance with Title VIII of the Civil Rights Act of 1968, as amended and Executive Order 11063, as amended;

NOW, THEREFORE BE IT RESOLVED, by the CITY OF PINEVILLE that the attached policy entitled "Fair Housing Policy of the CITY OF PINEVILLE" dated August 9, 2022, is hereby adopted.

BE IT FURTHER RESOLVED, that the Mayor of the CITY OF PINEVILLE is hereby authorized to execute the attached Fair Housing Policy.

SECTION III.

PROCUREMENT POLICY

WHEREAS, the STATE requires the establishment of uniform procedures in compliance with 2 CFR 200;

NOW, THEREFORE BE IT RESOLVED, by the CITY OF PINEVILLE that the attached policy entitled "City of Pineville CDBG Procurement Policy", dated August 9, 2022, is hereby adopted.

SECTION IV.

SECTION 3 PLAN

WHEREAS, the STATE requires Grantees to the greatest extent feasible to provide opportunities for training and employment to lower income residents of the project area and contracts for work in connection with the project area be awarded to eligible business concerns which are located in, or owned in substantial part by, persons residing in the area of the project in compliance with Section 3 of the Housing and Urban Development Act of 1968;

NOW, THEREFORE BE IT RESOVLED, that the attached "Section 3 Plan" for the CITY OF PINEVILLE, dated August 9, 2022, is hereby adopted.

SECTION V.

COMPLAINT POLICY

WHEREAS, the STATE requires Grantees to establish procedures to deal with citizen inquiries and complaints;

NOW, THEREFORE BE IT RESOLVED, by the CITY OF PINEVILLE that the attached policy entitled "Citizen Complaint Procedure", dated August 9, 2022, is hereby adopted.

SECTION VI.

SECTION 504 GRIEVANCE PROCEDURE

WHEREAS, the STATE requires Grantees to establish internal grievance procedures to deal with citizen inquiries and complaints concerning Section 504;

NOW, THEREFORE BE IT RESOLVED, by the CITY OF PINEVILLE that the attached policy entitled "Section 504 Grievance Procedure", dated August 9, 2022, is hereby adopted.

SESECTION VII.

504 COORDINATOR

WHEREAS, the STATE requires Grantees to designate a responsible person to coordinate CITY OF PINEVILLE efforts to comply with Section 504 of the Rehabilitation Act of 1973 as amended;

NOW, THEREFORE BE IT RESOLVED, that Rich Dupree is appointed as Section 504 Coordinator.

BE IT FURTHER RESOLVED, that the Mayor of the CITY OF PINEVILLE is hereby authorized to execute the attached Section 504 Certification.

SECTION VIII.

ANTI-DISPLACEMENT

WHEREAS, the CDBG Program requires that all grant recipients adopt by resolution a Residential Anti-Displacement and Relocation Assistance Plan;

NOW, THEREFORE BE IT RESOLVED, that the attached "Residential Anti-Displacement and Relocation Assistance Plan", for the CITY OF PINEVILLE dated August 9, 2022, is hereby adopted.

BE IT FURTHER RESOLVED, that the Mayor of the CITY OF PINEVILLE is hereby authorized to execute the attached Residential Anti-Displacement and Relocation Assistance Certification.

SECTION IX.

LABOR COMPLIANCE

WHEREAS, labor compliance regulations of the CDBG Program require the appointment by the recipient of a Labor Compliance Officer (LCO) to have the responsibility for maintaining all pertinent labor compliance files, submitting on a timely basis all required reports, answer related correspondence and monitor all labor compliance areas;

NOW, THEREFORE BE IT RESOLVED, that Thomas C. David is appointed as Labor Compliance Officer for the life of the CDBG Program and as such is charged to faithfully execute all duties and responsibilities herein described.

SECTION X.

COMMUNICATION

WHEREAS, the CDBG Program requires that all grant recipients adopt by resolution a policy for communicating information to persons with hearing impairments;

NOW, THEREFORE BE IT RESOLVED, that the attached "Policy Statement For Communicating Information to Persons With Sensory Impairments", for the CITY OF PINEVILLE dated August 9, 2022, is hereby adopted.

BE IT FURTHER RESOLVED, the CITY OF PINEVILLE hereby adopts a policy to utilize the Louisiana Hearing Impaired Relay System for communicating with hearing impaired persons. The relay numbers are: Information 1-800-333-0605, TDD Users 1-800-846-5277 and Voice Users 1-800-947-5277.

SECTION XI.

LANGUAGE ACCESS PLAN

WHEREAS, the CDBG Program requires that all grant recipients adopt by resolution a Language Access Plan;

NOW, THEREFORE BE IT RESOLVED, that the attached "Language Access Plan", for the CITY OF PINEVILLE dated August 9, 2022, is hereby adopted.

The floor was opened for public comment.

- Tom David: This is a pro forma resolution that we have to adopt every time we apply for Community Development Block Grant. This action has probably been done at least 20 times in the last 30-years.

On vote, the motion carried. Roll call was as follows:

Yea:	Councilpersons Galloway, Dorn, Frederic, Bouchie, Martin
Nay:	None
Abstain:	None
Absent:	None

16. A motion was made by Councilman Martin and seconded by Councilwoman Frederic to approve a resolution:

WHEREAS, the Pineville City Council is the governing body of the City of Pineville; and

WHEREAS, the City of Pineville deems it necessary and in the best interest of the City of Pineville to develop a training facility and equipment storage area to benefit the City of Pineville public safety personnel and other non-City of Pineville public safety personnel to benefit members of the general public needing assistance; and

WHEREAS, the City of Pineville has recognized the benefit of working with the Red River, Atchafayala & Bayou Boeuf Levee District to clear and prepare the land to achieve the public purpose of developing the subject training facility and equipment storage area; and

WHEREAS, the City of Pineville has received grant funds to assist in developing the training facility and equipment storage area that have specific requirements and deadlines thereby making it prudent to authorize the Mayor to negotiate and enter into a Cooperative Endeavor Agreement with Red River, Atchafayala & Bayou Boeuf Levee District to achieve the goals stated herein.

NOW, THEREFORE BE IT RESOLVED, that the City of Pineville authorizes the Mayor to negotiate and enter into a Cooperative Endeavor Agreement with the Red River, Atchafayala & Bayou Boeuf Levee District to clear and prepare the land to achieve the public purpose of developing a training facility and equipment storage area to benefit the City of Pineville public safety personnel and other non-City of Pineville public safety personnel to benefit members of the general public needing assistance;

NOW, BE IT FURTHER RESOLVED, that the City of Pineville authorizes the Mayor to execute other documents as may be necessary or required to achieve the purpose and terms of the Cooperative Endeavor Agreement with the Red River, Atchafayala & Bayou Boeuf Levee District.

The floor was opened for public comment.

- Chief of Police, Don Weatherford: We started working with the Red River Waterway Commission on this project a couple years ago. The RRWC granted us the money to build a warehouse/training facility on some elevated land that is not able to be developed.
- Councilman Dorn asked if this will be a weapons training facility. Chief Weatherford replied that this will not. However, down the road there is some other property that may be. This facility will only be used as an equipment storage warehouse with an area of about 20' x 25' to be used as a training facility for public safety, hunter safety, and boater safety training.

On vote, the motion carried. Roll call was as follows:

Yea:	Councilpersons Galloway, Dorn, Frederic, Bouchie, Martin
Nay:	None
Abstain:	None
Absent:	None

The floor was opened for public comment and the following heard:

- Doug Gann announced the following events:
 - The VA Medical Center reached out to us about hosting this year's Veteran's Day Parade, which we gladly agreed to help them, since their campus is still difficult to access with their COVID restrictions. The parade will be on Friday, November 11, 2022. There will be a short program at 9:00 a.m., at the flag pole on the riverfront, followed by the parade at 10:00 a.m. The route will be similar to the Christmas Parade, but we are still working on details to prevent the route from being so long.
 - Fall Fest at Kees Park is scheduled for Thursday, October 27, 2022.
 - The next 5th Saturday Market on Main Street is scheduled for Saturday, October 29, 2022. The event will again be held in the area between Reagan and Barrett Streets.
 - The Christmas Parade is scheduled for Friday, December 9, 2022.
 - Christmas In The Pines is scheduled for Saturday, December 10, 2022. This event will look like the 5th Saturday Market, but with a Christmas flavor.

- Mayor Dupree asked that we remember the family of Beatrice Percy (Aunt Bee) in prayer; she didn't miss very many Council Meetings over the years. We received word that she just passed away and we will miss her.

There being no further business to come before the Council, a motion to adjourn was made by Councilwoman Frederic and seconded by Councilwoman Galloway Martin. The floor was opened for public comment. On vote, the motion carried. Former Councilman Larry Foster closed the meeting with the benediction.



Chris Workman, City Clerk



Rich Dupree, Mayor

CERTIFICATE

I, Chris Workman, Clerk for the City of Pineville, Louisiana, do hereby certify that the above and foregoing constitutes a true and correct record of the official action taken at a regular meeting of the Mayor and Council of the City of Pineville, Parish of Rapides, State of Louisiana, in legal session convened, on the 9th day of August, 2022.



Chris Workman, City Clerk