

CITY OF PINEVILLE, LOUISIANA  
PUBLIC HEARING & COUNCIL MEETING  
MAYOR AND COUNCIL  
MAY 9, 2023 – 6:00 P.M.  
**MINUTES**

Mayor Rich Dupree and the Council of the City of Pineville, Louisiana, met in regular session on Tuesday, May 9, 2023 at 6:00 p.m. in the Council Chambers of the City Hall, 910 Main Street, Pineville, Louisiana

1. Mayor Dupree called the meeting to order.
2. Former Assembly of God State District Superintendent, Doug Fulenwider, gave the invocation.
3. Eagle Scout Nathan Price led the Pledge of Allegiance.
4. Roll Call                      Present:      District 1      Councilwoman Mary Galloway  
   District 2      Councilman Kevin Dorn  
   District 3      Councilwoman Christy Frederic  
   District 4      Councilman Tom Bouchie  
   District 5      Councilman Nathan Martin  
   Absent:      None
5. A motion was made by Councilman Martin and seconded by Councilwoman Frederic to accept the minutes of the April 11, 2023, regular meeting as published. The floor was opened for public comment. On vote, the motion carried unanimously.
6. A motion was made by Councilman Dorn and seconded by Councilwoman Galloway to accept the financial report as read by Finance Director David Humphries. The floor was opened for public comment. On vote, the motion carried unanimously.
7. Mayor Dupree recognized the following individuals:
  - Kelly Lohman, Senior at Pineville High School, was presented a Certificate of Recognition for being selected as the Pineville High Student of the Year and subsequently being honored as the Rapides Parish Student of the Year.
  - Nathan Price was presented a Certificate of Achievement for earning the accomplishment of Eagle Scout Award. Nathan then presented the City with a U.S. Flag Drop Box, the purpose of which is to provide a place to bring worn and tattered flags to be properly retired and disposed of ceremoniously. The drop box will be placed at City Hall.
  - Mayor Dupree then took the liberty of asking Special Events Coordinator, Madonna Leblanc, to announce the Cenla Field of Honor event held by the Exchange Club, Jun 10-17, 2023. This event coincides with Flag Day on June 14th and provides individuals and organizations the opportunity to honor their special heroes, living or deceased, by having a 3'x5' U.S. Flag placed on the lawn of the Pineville Riverfront in their name.
  - Firefighters John Newland and Jakeb Paul were presented with their Emergency Medical Technician (EMT) and Firefighter Certificates, their EMT and Firefighter Badges, and their Helmet Shields for graduating the Firefighter Academy. John was recognized for graduating with the highest GPA in the Fall Academy Class of 2022.
8. CONDEMNATION HEARING regarding property at 206 & 208 Lakeview Street, owned by Larwood Properties LLC, listed with the address of 800 Cooper Road #3747, Copper Mountain, Colorado 80443, according to Rapides Parish Tax Assessor records. The owner was duly served notice of this hearing on April 23, 2023. There was no one present representing the property. City Engineer, Mr. Tom David, reported the property is dilapidated and a detriment to the community; it is not a candidate for rehabilitation. He recommended the owner be given thirty (30) days to voluntarily demolish and clear the property. A motion was made by Councilwomen Galloway and seconded by Councilman Bouchie to accept the recommendation as stated. The floor was opened for public comment. On vote the motion carried unanimously.



9. PUBLIC HEARING was held for the adoption of an ordinance to amend and modify the Code of Ordinances, Section 24, Article 19, to allow the Mayor to establish rental rates and fees for use of City of Pineville facilities. For clarification, Mayor explained the current rental rates are set by Ordinance, so anytime an adjustment is needed there is a two-month process to adopt. City Staff has been working on a comprehensive fee study and discovered we are behind the curve in comparison to others. This proposal will allow us to make cost of living, operational, or other adjustments as needed without having to change an Ordinance each time. No further comment was heard.

A motion was made by Councilwoman Frederic and seconded by Councilman Dorn to adopt an Ordinance to amend and modify the Code of Ordinances, Section 24, Article 19, to allow the Mayor to establish rental rates and fees for use of City of Pineville facilities. The floor was opened for public comment.

On vote, the motion carried. Roll call was as follows:

Yea: Councilpersons Galloway, Dorn, Frederic, Bouchie, Martin  
 Nay: None  
 Abstain: None  
 Absent: None

10. A motion was made by Councilman Bouchie and seconded by Councilwoman Frederic to approve a resolution declaring the following item as surplus for the purpose of selling, donating, auctioning or disposing of as necessary.

DEPT	YEAR	MAKE/MODEL	VIN/SERIAL
101	2006	Ford F150	1FTRF12W36NA86686
101	2003	Ford F150	1FTRF17W23NA50041
101	2007	Ford F150	1FTRF12WX7NA83608
102	2013	Ford Taurus	1FAHP2M84DG150643
102	2011	Ford Interceptor	2FABP7BVBX103044
102	2009	Ford Sedan	2FAHP71V29X119867
102	2013	Ford Taurus	2FAHP2M86DG150644
102	2021	Ford Explorer	1FM5K8ABXMGA87249
102	2011	Ford Crown Vic	2FABP7BV7BX152017
102	2005	Ford Crown Vic	2FAFP71W55X126001
102	2015	Harley Davidson Electra Glide	1HD1FMM13FB607132
102	2000	Magic Tilt Boat Trailer	1M5BM2121Y1E45363
102	2000	Cape Horn CH21 Boat	FAB21032C000
102	2000	Mercury 225XL OPT Boat Motor	1B191613
102	n/a	ARLO GO (PVC1) Camera Model VML4030	51B2867AA0473
102	n/a	ARLO GO (PVC2 ) Camera Model VML4030	51B2867CA0823
102	n/a	Dog Kennel Insert from Police Canine Unit PV30	n/a
104	2007	Ford F150	1FTRF12267NA74112
105	2006	Ford F150	1FTRF12WX6NB74862
106	2006	Ford F150	1FTRF12W76NA86691
108	n/a	Monroe 7130 Adding Machine	AL020342
108	n/a	GE Microwave Oven	JE635WW 04
108	2013	Ford Taurus	1FAHP2D80DG181551
111	2016	Ford F150	1FTMF1C86GKD82072
111	2013	Ford F150	1FTMF1CM8DKE67097
112	2012	Ford F150	1FTMF1CM4CKE37805
112	2016	Ford F150	1FTMF1C84GKD82071
112	2013	Ford F150	1FTMF1CMXDKE67098



113	2015	International 4700 Garbage Truck	3HAWCSTR1GL132149
114	2006	International 4300 Dump Truck	1HTMMAAL36H173738
116	2012	Ford F150	1FTMF1CM9CKD45122
117	2013	Ford F150	1FTNF1CF6DKD70227
202	1998	JCB Back Hoe	SLP214TCVE0464174
202	2012	Ford F150	1FTMF1CM6CKE37806
202	2013	Ford F150	1FTMF1CM6DKE67101
202	2014	Ford F150	1FTMF1CM9EKD27335
202	2014	Ford F150	1FTMF1CM4EKE65784
204	2014	Ford F150	1FTMF1CMXEKE65787
204	2003.	Ford F150	1FTRF17W13NA50046
205	2014	Ford F150	1FTMF1CM2EKE65783
205	2003	Ford F150	1FTRF17W53NA50048
205	2014	Ford F150	1FTMF1CM6EKD69333

The floor was opened for public comment. On vote, the motion carried unanimously.

11. A motion was made by Councilman Martin and seconded by Councilman Bouchie to introduce, accept for publication, and refer to Zoning a petition for annexation of 1.579 acres of property located at 4609 Highway 28 East, belonging to ANZ Holdings LLC. The floor was opened for public comment. On vote, the motion carried unanimously.

12. A motion was made by Councilwoman Galloway and seconded by Councilman Dorn to approve a resolution authorizing the Mayor to negotiate and enter an agreement for the purchase of a 0.1973 acre tract of land at 900 College Drive, from Black Horse Investments LLC. The floor was opened for public comment.

- Mayor Dupree explained this is the corner of College Dr and Reagan St and will aid the City in future development

On vote, the motion carried unanimously.

13. A motion was made by Councilwoman Galloway and seconded by Councilman Dorn to approve a resolution authorizing the Mayor to negotiate and enter an agreement for the purchase of a 0.1039 acre tract of land at 205 Hattie Street, from Joe Buckner Sr. The floor was opened for public comment.

- Mayor Dupree explained this is piece of land just outside of the Rapides Cemetery and it's purchase will be with Rapides Cemetery funds to improve the cemetery's appearance and whatever else the Rapides Cemetery deems is needed. This land cannot be redeveloped in its current state and will not be used for housing going forward.

On vote, the motion carried unanimously.

14. A motion was made by Councilman Bouchie and seconded by Councilman Martin to approve a resolution authorizing the Mayor to negotiate and enter in an agreement with Paystar for various customer billing and payment services. The floor was opened for public comment.

- Mayor Dupree explained this will allow customers to go online to pay or view their utility and property tax bills in real time. Payments will automatically be posted to the accounts, so it will make our service more efficient as clerks will not have to post payments.

On vote, the motion carried unanimously.

15. A motion was made by Councilman Dorn and seconded by Councilman Martin to approve a resolution authorizing the Mayor to negotiate and enter in a Memorandum of Understanding (MOU) with Louisiana Christian University in regards to cooperative public safety efforts.

The floor was opened for public comment.

- Mayor Dupree explained the university was Louisiana College in the last agreement, so this is just a process to update the MOU. We are already aiding each other with public safety.

On vote, the motion carried unanimously.



16. A motion was made by Councilwoman Frederic and seconded by Councilman Bouchie to approve a resolution authorizing the Mayor to negotiate and enter a Cooperative Endeavor Agreement with the Rapides Area Planning Commission related to the acquisition of 0.781 acre tract of land at 333 Lawrence Blvd, from Willie and Margaret Spears, as part of the Flood Mitigation Assistance Grant Program. The floor was opened for public comment.

- Mayor Dupree explained the Federal Government is offering to purchase this property through the Program because it has flooded several times. Once the property is cleared, it will be turned over to the City with the responsibility to maintain and potentially explore the idea for the property to be used for a recreational purpose.

On vote, the motion carried unanimously.

17. A motion was made by Councilwoman Galloway and seconded by Councilman Dorn to adopt State of Louisiana Community Development Block Grant Disaster Recovery (CDBG DR) – Louisiana Watershed Initiative Program Policy and Procedures. The floor was opened for public comment.

- Mr. David explained this is required to receive Federal grant funding and is something the Council has done many times. Policies and procedures on the following topics are being adopted with this Resolution: Equal Employment Opportunity Officer, Fair Housing Policy, Procurement Policy, Section 3 Plan, Complaint Policy, Section 504 Grievance Procedure, 504 Coordinator, Anti-Displacement Plan, Labor Compliance Officer, Communication Policy, Contract Administration Policy, Duplication of Benefits Policy, Monitoring Plan, Language Access Plan, and Records Management Policy.

On vote, the motion carried unanimously.

18. A motion was made by Councilwoman Galloway and seconded by Councilwoman Frederic to approve a resolution authorizing the Mayor to move forward with legal transactions to complete the acquisitions of six tracts of land with funding from the CDBG DR Program for the Huffman Creek Pump Station and Outfall Project. The floor was opened for public comment.

- Mayor Dupree explained this is for a multi-million dollar grant project the City is receiving funds for through CDBG. We have five of the six tracts of land committed and are almost set to release for bid.

On vote, the motion carried unanimously.

19. A motion was made by Councilwoman Frederic and seconded by Councilman Bouchie to approve a call for a Finance Committee Meeting on Monday, June 12th, 2023 at 5:00pm in the City Council Chambers. The floor was opened for public comment.

- Mayor Dupree explained this meeting is open to the public and is the “rollout” of the complete Fiscal Year 2024 Budget to the committee as each department budget is presented for the Fiscal Year beginning July 1, 2023.

On vote, the motion carried unanimously.

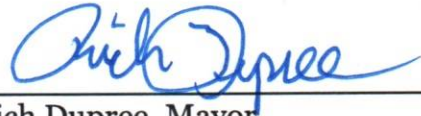
The floor was opened for public comment and the following was heard:

- Chief of Staff, Doug Gann, expressed appreciation to Marshal Murphy Rachal for helping to make the Love the Boot cleanup event and 5th Saturday Market on Main during the month of April a success. The Marshal grilled the hamburgers for about 100 volunteers who helped with the clean up and he brought two horses to the 5th Saturday Market for the children to ride.
- Ms. Debra Gunter asked about parking at Lake Buhlow for events. Mayor Dupree explained City Staff has already been discussing the issue and realizes the need to address it, since the recent boat races presented the issue. A lot of the Lake Buhlow compound was lost with the construction of the new four-lane highway. This is something we will work on going forward.
- Councilman Martin recognized City of Alexandria Councilman Reddix Washington who was in attendance.
- Special Events Coordinator, Madonna LeBlanc, made the following announcements:
  - The recent 5th Saturday Market on Main was very successful, with more vendors than we’ve ever had and the crawfish boil.
  - The focus now is on the Field of Honor event and the Flag Day Program on June 14th.
  - Upcoming Fireworks over Buhlow is on July 3rd.

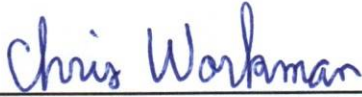


- The Council expressed great appreciation to Nathan Price for the U.S. Flag Drop Box he presented earlier and complimented Nathan on his woodworking ability. The hope is to be able to secure the drop box outside on the front breezeway of City Hall.

There being no further business to come before the Council, a motion to adjourn was made by Councilman Bouchie and seconded by Councilman Martin at 7:00pm. On vote, the motion carried unanimously. Mr. Gann closed the meeting with the benediction.



Rich Dupree, Mayor



Chris Workman, City Clerk

**CERTIFICATE**

I, Chris Workman, Clerk for the City of Pineville, Louisiana, do hereby certify that the above and foregoing constitutes a true and correct record of the official action taken at a regular meeting of the Mayor and Council of the City of Pineville, Parish of Rapides, State of Louisiana, in legal session convened, on the 9th day of May, 2023.



Chris Workman, City Clerk