

CITY OF PINEVILLE, LOUISIANA
PUBLIC HEARING & COUNCIL MEETING
MAYOR AND COUNCIL
May 13, 2025 – 5:00 P.M.
MINUTES

Mayor Joe Bishop and the Council of the City of Pineville, Louisiana, met in regular session on Tuesday, May 13, 2025, beginning at 5:00 p.m. in the Council Chambers of the City Hall, 910 Main Street, Pineville, Louisiana

1. Mayor Bishop called the meeting to order.

2. Councilman Dorn gave the invocation.

3. Councilwoman Frederic led the Pledge of Allegiance.

4. Roll Call	Present:	District 1 District 2 District 3 District 4 District 5	Councilman Randy O'Neal Councilman Kevin Dorn Councilwoman Christy Frederic Councilman Tom Bouchie Councilman Nathan Martin
	Absent:	None	

5. A motion was made by Councilman Bouchie and seconded by Councilman O'Neal to accept the minutes of the April 8, 2025, regular meeting as published. There were no comments heard. On vote, the motion carried unanimously.

6. A motion was made by Councilman Dorn and seconded by Councilman Martin to accept the financial report given by Chief Operations Officer, Mr. Darrell Basco, in the absence of Finance Director, Mr. David Humphries. Mr. Basco reported the Pooled Cash ending balance for the month of April is \$595,779. April sales tax was down year-over-year by 5.07%; which was the first decrease in about 16-months. However, we are still up overall. Occupational licenses were down by 43.49%, due to the time of year. There were no further comments heard. On vote, the motion carried unanimously.

7. Mayor Bishop recognized Dr. Karl Carpenter on the occasion of his retirement. Dr. Carpenter served in education for 45-years, with the last 18 as Principal of Pineville High School; becoming the longest serving principal in the school's history. Mayor Bishop and Rapides Parish School Board District B Member, Mr. Steve Berry, presented Dr. Carpenter with a Proclamation, proclaiming May 16, 2025, as Dr. Karl Carpenter Day.

8. PUBLIC HEARING was held for the adoption of an ordinance to amend and modify the Code of Ordinances, Chapter 40, Article II, Sections 40-38, 40-39, 40-40 and 40-41, relative to Rates and Charges to amend an Appendix reference. There were no comments heard.

A motion was made by Councilman Martin and seconded by Councilwoman Frederic to adopt an ordinance to amend and modify the Code of Ordinances, Chapter 40, Article II, Sections 40-38, 40-39, 40-40 and 40-41, relative to Rates and Charges to amend an Appendix reference. There was no Council discussion. Roll call was as follows:

Yea:	Councilpersons O'Neal, Dorn, Frederic, Bouchie, Martin
Nay:	None
Abstain:	None
Absent:	None

9. PUBLIC HEARING was held for the adoption of an ordinance to amend and modify the Code of Ordinances, Appendix D – Fee Schedule, Chapter 40, Sections 40-35, 40-36, 40-40, 40-41 and 40-50, relative to Utility Deposits, Sewer Tap Charges and Other Fees. There were no comments heard.

A motion was made by Councilman Bouchie and seconded by Councilman O'Neal to adopt an ordinance to amend and modify the Code of Ordinances, Appendix D – Fee Schedule, Chapter 40, Sections 40-35, 40-36, 40-40, 40-41 and 40-50, relative to Utility Deposits, Sewer Tap Charges and Other Fees.

There was no Council discussion. Roll call was as follows:

Yea:	Councilpersons O'Neal, Dorn, Frederic, Bouchie, Martin
Nay:	None
Abstain:	None
Absent:	None

10. A motion was made by Councilman Martin and seconded by Councilman Bouchie to introduce/accept for publication/refer to zoning a petition for annexation of 0.49 acres of property located at 2735 Donahue Ferry Road, belonging to Kevin and Jarie Sampson, to be zoned for R-1 (Residential). There were no comments heard. On vote, the motion carried unanimously.

11. A motion was made by Councilman Dorn and seconded by Councilman O'Neal to introduce/accept for publication an ordinance to amend and modify the Code of Ordinances, Chapter 20, Article II, Sections 20-25 and 20-27, relative to Weeds and Noxious Growth. There were no comments heard. On vote, the motion carried unanimously.

12. A motion was made by Councilman Dorn and seconded by Councilwoman Frederic to introduce/accept for publication an ordinance to amend and modify the Code of Ordinances, Chapter 24, Article II, Section 24-19, relative to Rental of Facilities. There was no Council discussion. On vote, the motion carried unanimously.

13. A motion was made by Councilman O'Neal and seconded by Councilman Bouchie to introduce/accept for publication an ordinance to amend and modify the Code of Ordinances, Appendix D – Fee Schedule, Chapter 24, Sections 24-19 and 24-21, relative to the Rental of Parks, Recreation, Civic Facilities and Events. There were no comments heard. On vote, the motion carried unanimously.

14. A motion was made by Councilman Martin and seconded by Councilwoman Frederic to introduce/accept for publication an ordinance to amend and modify the Code of Ordinances, Appendix D – Fee Schedule, Chapter 26, Section 26-10, relative to Planning and Development. There were no comments heard. On vote, the motion carried unanimously.

15. A motion was made by Councilman Martin and seconded by Councilman Bouchie to approve a resolution authorizing the Mayor to negotiate and enter into a Cooperative Endeavor Agreement with the Rapides Parish Ward 9 Sportsplex for the construction of a pickleball court/complex. Mayor Bishop explained the City will pay half the cost, which is \$152K to build eight pickleball courts. He also stated the Red River Waterway Commission is doing a \$5M renovation to add four pickleball courts and upgrading playground equipment for disabled children at their recreation complex near the river. No further comment was heard. On vote, the motion carried unanimously.

16. A motion was made by Councilwoman Frederic and seconded by Councilman Bouchie to approve a resolution authorizing the Mayor to negotiate and enter into an Intergovernmental Agreement with the Rapides Parish School Board for the reciprocal use of certain facilities. There were no comments heard. On vote, the motion carried unanimously.

17. A motion was made by Councilman Dorn and seconded by Councilman Martin to approve a resolution authorizing and approving the execution of an equipment lease-purchase agreement for one(1) *Freightliner M2 Truck with a Peterson TL3 Lightning Loader*, with Cadence Equipment Finance, a division of Cadence Bank. There were no comments heard. On vote, the motion carried unanimously.

18. A motion was made by Councilman Dorn and seconded by Councilman Bouchie to approve a resolution authorizing and approving execution of an equipment lease-purchase agreement for two(2) *Freightliner M2-106 Trucks with Heil PT1000 Rear Loader*, with Cadence Equipment Finance, a division of Cadence Bank. There were no comments heard. On vote, the motion carried unanimously.

19. A motion was made by Councilman Martin and seconded by Councilman O'Neal to approve a resolution to authorize the City to state their intent to maintain permit requirements as set forth by national pollutant discharge elimination system to prevent wastewater permit violations and other matters with respect thereto. There were no comments heard. On vote, the motion carried unanimously.

20. A motion was made by Councilman Martin and seconded by Councilman Bouchie to approve a resolution to urge and request relevant parties to protect the jobs of Pineville residents employed by Cleco Power. Councilman Martin reminded those attending that about 10-years the Council went on record in support of the sale of Cleco at the time, with the stipulation that those jobs remain in the area. He expressed gratitude to Cleco for honoring that stipulation. Mayor Bishop explained this action is to “piggy back” on a piece of legislation sponsored by State Representative Mike Johnson and we will be forwarding this to the Public Service Commission. Mayor Bishop also indicated this action is to have a record on file “IF” Cleco were to be sold...at this time he is told there is not a buyer. No further comments were heard. On vote, the motion carried unanimously.

21. A motion was made by Councilman Dorn and seconded by Councilman Bouchie to approve a resolution to update the City Ethics Policy and to require written confirmation from City employees of compliance. City Auditor, Steve McKay, explained this action is to address some concerns from the audit by the Louisiana Legislative Auditor. The City will ensure everyone is required to confirm they have received and read the Ethics Policy. The Ethics Policy has three components: 1. To ensure employees do not profit from vendor relations. 2. To ensure nepotism does not occur. 3. To ensure employees disclose any family relationships with any vendor or potential vendor. No further comments were heard. On vote, the motion carried unanimously.

22. A motion was made by Councilman Dorn and seconded by Councilman Bouchie to approve a resolution to establish Request for Proposal requirements for economic development projects with a total cost above fifty-thousand and no/100 dollars (\$50,000.00). Mr. McKay explained this action is also in response to a concern from the Legislative Auditor, to ensure we at least bid-out these type of projects. No further comments were heard. On vote, the motion carried unanimously.

23. A motion was made by Councilman O’Neal and seconded by Councilwoman Frederic to approve a resolution to accept the contract of Rylee Contracting, Inc, for the project entitled *DEAD END WATER LINE ELIMINATIONS, MELROSE STREET (HWY 107), CHANDLER STREET, BUCHANAN STREET, LARRY STREET AND AUBREY STREET* as “Substantially Complete.” In response to a question, Mr. Tom David, City Engineer, indicated we are working on another dead end line for Edith Drive. Councilman Martin acknowledged this is our third or fourth project of this nature to provide citizens with better service. No further comments were heard. On vote, the motion carried unanimously.

24. A motion was made by Councilwoman Frederic and seconded by Councilman Martin to approve a resolution to authorize the Mayor to submit an FY2026/2027 Louisiana Community Development Block Grant (LCDBG) Application for *STREET/DRAINAGE IMPROVEMENTS* and authorize the Mayor to act as the official representative of the City in connection with the Application. In response to a question, Mr. David explained these improvements are being targeted in the Smithville area. No further comments were heard. On vote, the motion carried unanimously.

25. A motion was made by Councilman Martin and seconded by Councilwoman Frederic to approve a resolution committing funds to pay for all non-construction fees related to the FY2026/2027 Application for funding under the LCDBG Program for Public Facilities and select Pan American Engineers, LLC, to provide required engineering services. There were no comments heard. On vote, the motion carried unanimously.

26. A motion was made by Councilman Bouchie and seconded by Councilwoman Frederic to approve a resolution to commit up to \$50,000 for technical assistance, administrative and grant application fees if funds are provided through the FY2026/2027 LCDBG Program for Public Facilities. There were no comments heard. On vote, the motion carried unanimously.

27. A motion was made by Councilman Dorn and seconded by Councilman O’Neal to approve a resolution to declare 2014 Belshe Trailer as surplus property and ratify its sale at auction by Moreau Auction Company. In response to a question, Mayor Bishop explained this is a trailer that sold with the directional boring machine at auction. At the time it was not realized the trailer was considered a separate item. No further comments were heard. On vote, the motion carried unanimously.

28. A motion was made by Councilman Bouchie and seconded by Councilman Dorn to approve a resolution to repeal the Council surplus action of City assets, restoring the following items to active inventory as City property.

DEPT	NOMENCLATURE (MODEL)	SERIAL NO/VIN.
108	1ea 2011 Ford Expedition	VIN# 1FMJU1F59BEFo2816
111	1ea 2015 International TYMCO Street Sweeper	VIN# 1HTJTSKN8FH624187
117	1ea John Deere Golf Cart, MODEL: UTIL VEH XUV 560E	VIN# 1Mo560EBKKMo20275

There were no comments heard. On vote, the motion carried unanimously.

29. A motion was made by Councilwoman Frederic and seconded by Councilman Martin to approve a resolution declaring the following items in the Public Works and Police Departments as surplus for the purpose of selling, donating, auctioning, or disposing of as necessary.

DEPT	NOMENCLATURE (MODEL)	SERIAL NO/VIN.
102	1ea 2016 Ford Taurus	VIN# 1FAHP2MT3GG142039
204	1ea Hydraulic Hammer	UNKNOWN

There were no comments heard. On vote, the motion carried unanimously.

30. A motion was made by Councilman Dorn and seconded by Councilman Bouchie to approve a resolution to accept the Mayor’s recommendation to appoint L. Laramie Henry to the North Rapides Crime Stoppers Board of Directors. Mayor Bishop and the Council recognized Mr. Henry, who was in attendance and “thanked” him for serving. There were no further comments heard. On vote, the motion carried unanimously.

- Mayor Bishop requested the Council to consider adding Agenda Item 31, concerning a resolution to authorize the Mayor to enter into and sign the contract with Pafford EMS, previously executed by the Rapides Parish Police Jury. A motion was made by Councilman Dorn and seconded by Councilwoman Frederic to add Agenda Item 31. There were no comments heard. Roll call was as follows:

Yea:

Councilpersons O’Neal, Dorn, Frederic, Bouchie, Martin

Nay:

None

Abstain:

None

Absent:

None

31. A motion was made by Councilman Bouchie and seconded by Councilman Martin to approve a resolution to authorize the Mayor to enter into and sign the contract with Pafford EMS, previously executed by the Rapides Parish Police Jury. There were no comments heard. Roll call was as follows:

Yea:

Councilpersons O’Neal, Dorn, Frederic, Bouchie, Martin

Nay:

None

Abstain:

None

Absent:

None

- Mayor Bishop requested the Council to consider adding Agenda Item 32, concerning a resolution to authorize the Mayor to negotiate and enter into a lease agreement with Pafford EMS for the construction of a helicopter hangar and crew quarters at the Pineville Municipal Airport. A motion was made by Councilman Dorn and seconded by Councilman O’Neal to add Agenda Item 32. There were no comments heard. Roll call was as follows:

Yea:

Councilpersons O’Neal, Dorn, Frederic, Bouchie, Martin

Nay:

None

Abstain:

None

Absent:

None


32. A motion was made by Councilman Martin and seconded by Councilwoman Frederic to approve a resolution to authorize the Mayor to negotiate and enter into a lease agreement with Pafford EMS for the construction of a helicopter hangar and crew quarters at the Pineville Municipal Airport.

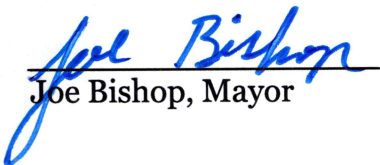
There were no comments heard. Roll call was as follows:

Yea:	Councilpersons O’Neal, Dorn, Frederic, Bouchie, Martin
Nay:	None
Abstain:	None
Absent:	None

At this time Mayor Bishop invited Alex Pafford, Director of Operations for Pafford Louisiana; Jessica Truschell, Operations Manager and Gavin Hall, Education Manager to the podium. Mr. Pafford explained Pafford EMS will begin providing emergent and non-emergent ambulance service to Rapides Parish on June 10, 2025. The company was founded in 1967 as a family-owned business and will remain a family-owned business. They operate 430 ambulances and eight helicopters daily and have over 3,000 employees. They will operate 22 ambulances and one helicopter in the Parish.

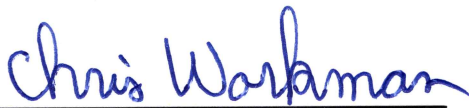
There being no further business, a motion to adjourn was made by Councilman Martin and seconded by Councilman Bouchie at 5:35 p.m. Public Works Director, James Robertson, prayed the benediction.


Chris Workman, City Clerk


Joe Bishop, Mayor

CERTIFICATE

I, Chris Workman, Clerk for the City of Pineville, Louisiana, do hereby certify that the above and foregoing constitutes a true and correct record of the official action taken at a regular meeting of the Mayor and Council of the City of Pineville, Parish of Rapides, State of Louisiana, in legal session convened, on the 13th day of May, 2025.


Chris Workman, City Clerk