

**CITY OF PINEVILLE
CREDIT CARD LOG**

CARD TYPE: _____ **LAST 4 CARD NO.:** _____ **CARDHOLDER NAME:** _____ **MO/YR** _____

Date (out)	Department	Reason for Check-Out	Employee Signature (and name of user if different)	Date Returned -- Initials

I certify all purchases made on this form were for official business only and all receipts are attached. _____