

A MEETING OF THE  
MAYOR AND COUNCIL  
CITY OF PINEVILLE, LOUISIANA  
AUGUST 14, 2018 – 6:00 P.M.

**MINUTES**

Mayor Clarence R. Fields and the Council of the City of Pineville, Louisiana, met in regular session on Tuesday, August 14, 2018 at 6:00 p.m. in the Council Chambers of City Hall, 910 Main Street, Pineville, Louisiana.

1. The Mayor called the meeting to order.
2. Councilman Martin gave the invocation.
3. Councilman Bouchie led the Pledge of Allegiance.
4. Roll Call:

Present:	District 1	Councilwoman Mary Galloway
	District 2	Councilman Kevin Dorn
	District 3	Councilwoman Christy Frederic
	District 4	Councilman Tom Bouchie
	District 5	Councilman Nathan Martin
Absent:	None	
5. A motion was made by Councilwoman Galloway and seconded by Councilman Martin to accept the minutes of the July 10th meeting as published. The floor was opened for public comment. On vote, the motion carried.
6. A motion was made by Councilman Dorn and seconded by Councilwoman Frederic to accept the financial report as read by Finance Director, Jennifer Juneau. The floor was opened for public comment. On vote, the motion carried. Roll call was as follows:

Yea	Councilpersons Galloway, Dorn, Frederic, Bouchie, Martin
Nay	None
Abstain	None
Absent	None
7. A motion was made by Councilman Martin and seconded by Councilman Bouchie to nominate Councilman Dorn to serve as Mayor Pro-Tempore for fiscal year 2018-2019. On vote, the motion carried. Roll call was as follows:

Yea	Councilpersons Galloway, Dorn, Frederic, Bouchie, Martin
Nay	None
Abstain	None
Absent	None
8. A motion was made by Councilman Dorn and seconded by Councilwoman Galloway to approve the following committee and staff appointments for FY 2018-2019:

**Finance Committee:** Kevin Dorn, Jennifer Juneau (Ex-Officio), Mary Galloway, Tom Bouchie, Christy Frederic-Chairman, Nathan Martin

**Planning Commission:** Mayor Fields, Nathan Martin (Alt. Charles Hurks), Mary Galloway (Alt. Christy Frederic), Rich Dupree, Charlie Moore

**Legal Committee:** Tom Bouchie-Chairman, Mary Galloway, Christy Frederic, Kevin Dorn, Nathan Martin, Mark Vilar-City Attorney

**Recreation Committee:** Mary Galloway, Nathan Martin-Chairman, David Brasher (Ex-Officio)

**Insurance Committee:** Brenda Colson-Chairperson, Jennifer Juneau (Ex-Officio)

**Housing Authority:** Sam Roland, Wayne Martin, Jim Atkins, Chet Cooper, Marilyn Farrar

**Civil Service Board:** PFC. Michael Daenen (Police Dept.), Shannon Stuckey (Fire Dept.)- Vice Chairman, Amy Robertson, Lawrence Foster, Danny Wilburn-Chairman

**Zoning Commission:** Thomas David-Chairperson, Mark Vilar-City Attorney (Ex-Officio), Katherine Hayes-City Clerk (Ex-Officio), Marvin Zochert, Paige Walker-Vice Chairperson, Eddy Lashney, Michael Clark

**Metropolitan Planning Organization:** Mayor Fields (Alt. Rich Dupree), Nathan Martin (Alt. Charlie Moore)

**Central Louisiana Regional Port:** Terry Spruill, Dave Clabo

**England Economic & Industrial Development District:** Robbyn Cooper

**Staff:** Councilman Tom Bouchie-Mayor Pro-Tempore, Katherine Hayes-City Clerk, Charles Moore-Public Works Director, Jennifer Juneau-Finance Director, Donald Weatherford-Police Chief, Scott Kessler-Fire Chief, Rozier, Harrington & McKay-City Auditor, Pan American Engineers, LLC-City Engineer, Vilar & Green, LLC-City Attorney, Brian Cespiva-City Prosecutor

**Official Journal:** The Town Talk

The floor was opened for public comment. On vote, the motion carried. Roll call was as follows:

Yea	Councilpersons Galloway, Dorn, Frederic, Bouchie, Martin
Nay	None
Abstain	None
Absent	None

9. A motion was made by Councilwoman Galloway and seconded by Councilwoman Frederic and passed, it was resolved to add the following address to the condemnation list and call for condemnation hearing.
1. 809 Melrose Street
  2. 714 Sycamore Street
  3. 505 Lakeview Street
- The floor was opened for public comment. On vote, the motion carried.

10. A motion was made by Councilman Dorn and seconded by Councilwoman Frederic to approve a resolution authorizing the City to increase the fees for renting City Community Centers and Complexes in the City of Pineville. The floor was opened for public comment. On vote, the motion carried. Roll call was as follows:
- |         |  |
|---------|--|
| Yea     | Councilpersons Galloway, Dorn, Frederic, Bouchie, Martin |
| Nay     | None   |
| Abstain | None   |
| Absent  | None   |

11. A motion was made by Councilman Martin and seconded by Councilwoman Frederic to declare as surplus items in the Public Works & Utility Departments for the purpose of selling, donating, auctioning or disposing of as necessary. The floor was opened for public comment. On vote, the motion carried.

12. A motion was made by Councilman Bouchie and seconded by Councilman Martin to approve a resolution:
- WHEREAS, the Pineville City Council is the governing body of the City of Pineville;
- WHEREAS, on July 1, 2015, a new six-year driver's license was implemented. As a result, the State of Louisiana Office of Motor Vehicles is projecting a decrease in the number of customers that will need to visit the local field office;
- WHEREAS, this will have and has had a direct impact on the amount of fees collected and in an effort to help offset this decrease in revenue, Louisiana Revised Statutes 32:429 was amended by ACT 765 of the 2014 Legislative Session to allow an increase in the service fee; and
- WHEREAS, the City of Pineville deems it is necessary and in the best interests of the City and citizens of Pineville to increase the service fee from \$3.00 per service or transaction to \$4.50 per service or transaction, as authorized by Louisiana Revised Statutes 32:429, as amended by ACT 765 of the 2014 Legislative Session, to help defray the cost of operations and offset the reduction of revenue anticipated by the State of Louisiana Office of Motor Vehicles.
- NOW, BE IT RESOLVED, that the Pineville City Council hereby increases the service fee for the local field office of the State of Louisiana Office of Motor Vehicles within the municipal limits of the City of Pineville from \$3.00 per service or transaction to \$4.50 per service or transaction, effective as soon as the State of Louisiana Office of Motor Vehicles can make the modification to the current contract.
- The floor was opened for public comment. On vote, the motion carried. Roll call was as follows:
- |         |  |
|---------|--|
| Yea     | Councilpersons Galloway, Dorn, Frederic, Bouchie, Martin |
| Nay     | None   |
| Abstain | None   |
| Absent  | None   |

13. A motion was made by Councilman Dorn and seconded by Councilwoman Galloway to approve a resolution:
- WHEREAS, the City of Pineville has been informed that the State of Louisiana, Division of Administration, Office of Community Development will be accepting applications for FY 2018/2019 Local Government Assistance Program (LGAP);
- NOW THEREFORE BE IT RESOLVED, that the Mayor is hereby authorized to submit an LGAP Application and to execute all assurances and certifications required for the application; and,
- BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to work with the City Engineer, Pan American Engineers, LLC on the development of the LGAP Application. The floor was opened for public comment. On vote, the motion carried. Roll call was as follows:
- |         |  |
|---------|--|
| Yea     | Councilpersons Galloway, Dorn, Frederic, Bouchie, Martin |
| Nay     | None   |
| Abstain | None   |
| Absent  | None   |

- A motion was made by Councilwoman Frederic and seconded by Councilman Bouchie to add item 13A to the agenda. The floor was opened for public comment. On vote, the motion carried. Roll call was as follows:

Yea	Councilpersons Galloway, Dorn, Frederic, Bouchie, Martin
Nay	None
Abstain	None
Absent	None

- 13A. A motion was made by Councilman Dorn and seconded by Councilman Martin to approve a resolution;
- WHEREAS, the City of Pineville has been informed by the State of Louisiana, Division of Administration, that under the Community Water Enrichment Fund (CWEF), which was authorized in the 2008 Regular Legislative Session under House Bill 926 (Act 513), provided funds for local governments to utilize for rehabilitation, improvement, and construction projects for community water systems to provide safe and clean drinking water; and,
- NOW THEREFORE BE IT RESOLVED, that the Mayor is hereby authorized to submit an Application under the Community Water Enrichment Fund (CWEF) and he is hereby authorized to execute

all assurances and certifications required for submission of the application; and,

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to work with the City Engineer, Pan American Engineers, LLC, on the development of the CWEF Application. The floor was opened for public comment. On vote, the motion carried. Roll call was as follows:

Yea	Councilpersons Galloway, Dorn, Frederic, Bouchie, Martin
Nay	None
Abstain	None
Absent	None

- A motion was made by Councilwoman Galloway and seconded by Councilman Dorn to amend the date for item 14 from Monday, August 27<sup>th</sup> 2018 to Tuesday, August 21, 2018. The floor was opened for public comment. On vote, the motion carried. Roll call was as follows:

Yea	Councilpersons Galloway, Dorn, Frederic, Bouchie, Martin
Nay	None
Abstain	None
Absent	None

14. A motion was made by Councilman Dorn and seconded by Councilwoman Frederic to call for a Finance Committee meeting on Tuesday, August 21<sup>st</sup> 2018, at 5pm, to discuss utility rates and service. The floor was opened for public comment. On vote, the motion carried. Roll call was as follows:

Yea	Councilpersons Galloway, Dorn, Frederic, Bouchie, Martin
Nay	None
Abstain	None
Absent	None

15. A motion was made by Councilwoman Galloway and seconded by Councilman Bouchie to enter into executive session for discussion with City Attorney regarding local option issue, legal issues arising from the petition for referendum election under La. R.S. 26:584, and related issues protected by attorney client privilege. The floor was opened for public comment. On vote, the motion carried. Roll call was as follows:

Yea	Councilpersons Galloway, Dorn, Frederic, Bouchie, Martin
Nay	None
Abstain	None
Absent	None

#### EXECUTIVE SESSION

- A motion was made by Councilman Bouchie and seconded by Councilman Dorn to close the executive session. The floor was opened for public comment. On vote, the motion carried. Roll call was as follows:

Yea	Councilpersons Galloway, Dorn, Frederic, Bouchie, Martin
Nay	None
Abstain	None
Absent	None

#### The floor was opened for public comment and the following was heard:

- Mr. Gary Nalley expressed concerns with his sewer system & with the fencing of the parking lot to be constructed at the Dollar General on Hwy 107
- Citizens Academy will begin October 2, 2018
- The Kees Park Splash Pad will be closed, beginning September 4, 2018
- Fall Fest will be October 25, 2018

There being no further business to come before the Council, a motion to adjourn was made by Councilwoman Galloway and seconded by Councilman Bouchie. The floor was opened for public comment. On vote, the motion unanimously carried. Councilman Dorn closed with the benediction

/s/Clarence R. Fields, Mayor  
Clarence R. Fields, Mayor

/s/Katherine Hayes, Clerk  
Katherine Hayes, Clerk

#### C E R T I F I C A T E

I, Katherine Hayes, Clerk of the City of Pineville, do hereby certify that the above and foregoing is a true and correct record of the official action taken at a regular meeting of the Mayor and Council of the City of Pineville, Parish of Rapides, State of Louisiana, in legal session convened on the 14<sup>th</sup> day of August, 2018.

/s/ Katherine Hayes, Clerk  
Katherine Hayes, Clerk